

**Stoke St Gregory**  
**Heart of the Village Steering Team**

**4th Preliminary Meeting**

**Nov 13<sup>th</sup>, 2018**

Present: Chris Reah, Mike Blair, Sam Smith, David House, Graham Glead. Sara Sollis.

No members of the public

Apologies: Nick Sloan, Lawrence Baldwin.

- 1. Approval of Previous Meeting Minutes:** The minutes of the meeting held on 14<sup>th</sup> August were approved.
- 2. HOTV Code of Conduct**
  - 2.1. A code of conduct based on Plunkett Foundation guidelines was proposed (circulated before this meeting).
  - 2.2. The Code of Conduct was accepted following a slight modification to the paragraph on confidentiality. The revised code is included here.



HOTV  
Steering\_Code of Cc

2.3 It was agreed that acknowledgement of the code would be through an e-mail reply accepting the terms described.

- 3. Status of Commercial Enterprises**
  - 3.1. The current understanding of the status of the three commercial enterprises in the village was shared among participants at the meeting. It was agreed that this would remain confidential, however it was recognised that there are still major uncertainties that limit the ability to act.
- 4. Bursary Application:**
  - 4.1. Based on the successful Bursary Application that was circulated following the last meeting, funds of £2500 have been offered by the Plunkett foundation towards the development of the project.
  - 4.2. Initial outlay will be on the Buyer's Survey (see below), with remaining funds available for registration of any future Community Benefit Society, along with future support from the Plunkett Foundation.
- 5. Buyers Survey**
  - 5.1. Subsequent to the successful bursary grant M D Hughes was contacted as recommended by the Plunkett Foundation.
  - 5.2. A full buyer's survey was conducted on Oct 23<sup>rd</sup>. A draft copy of the survey has been received. It is a comprehensive and insightful document. It provides a view of the challenges that will

need to be overcome if any project is to be successful. It was agreed that the survey would be distributed to team members on receipt of the acknowledgement of the code of conduct (complete)

**5.3.** It was requested that the shop be included in this survey however Ian expressed his reluctance based on continuing interest in a possible purchase of the shop.

## **6. Bank Account**

**6.1.** A Bank account has been successfully opened with HSBC

**6.2.** Signatories for this account are any two of, Chris Reah, Lawrence Baldwin and Graham Gleed

## **7. Communication**

**7.1.** A description of the time line and contributing factors leading to the HOTV project was prepared and published on the village web-site. This was indexed under businesses, but the meeting felt that it was better placed in activities. This change will be made.

**7.2.** There should be better publicity around the timing of meetings such that members of the public can participate and contribute. This will be addressed.

## **8. Next Meeting**

**8.1.** In order to build some momentum, it was felt that the next meeting should be held within a shorter time frame. Consequently it was agreed to meet again on Monday 26<sup>th</sup> November at 7:30 pm in the Village Hall.