

**Heart of the Village Steering Team**  
**The Williams Hall**  
**Meeting July 24th, 2019, 7:30PM**

Present: Chris Reah, Sam Smith, Graham Gleed, Nick Sloan, Sara Sollis, Heather Venn, Mike Blair, David House and Hannah Puddy.

Apologises: Sophie Harris.

Public: Martin Tuck

1. Approval of Previous Minutes

- Minutes of last meeting approved by all.
- **A BIG THANK YOU TO GRAHAM AND NICK FOR EVERYTHING**

2. Standard Mark Achieved

- Now VAT registered
- Funds – cashflow – people who may pull out - £50.000 is too much to hold – need to work out a way of putting money in.
- Figures are now completely stable.
- Financial – column for improvements and maintenance.
- Approval to Publish – YES and Thank you from all

3. Feedback from Fete

- Stall ran by Sara, David and Mike – thank you from everyone.
- Lots of interest by all that they spoke to and all positive.
- Look at another public meeting/ Open meeting to be held halfway through the share offer period.
- Young people are interesting in being involved – how do we do this?
- Public concern about layout
- Other levels are not being considered at this time.
- Parish council paying for planning - £231.00 Thank you

4. Marketing the Share Offer

- How do we get the message across?
- Share offer open from 1<sup>st</sup> August – 30<sup>th</sup> September
- Banners to be erected by Sara and Graham in various places at different times around the village – first places are the wall, field gate and railway bridge.
- Hannah to sort computer to give to Graham so records can be recorded of who has given us what.
- We need a treasurer
- Bank account is ready to be used.
- Share certificate and acknowledgement of purchased shares.
- Two people to check when money received and documented – second copy to be kept upon a memory stick.
- Need to link with Nextdoor, Facebook, twitter – Sara to set this up.

- Leaflet drop to be organised. Graham to speak with Gill Slattery
  - 2<sup>nd</sup> September drop in session 5-9pm.
  - Graham to speak with BBC Somerset
  - Nick to speak with the gazette.
  - Heather to speak with Natch – Tone FM
  - More contacts to be contactable for questions, and questions asked to be recorded.
5. Change of Use Planning Application
- Once the floor plans are finished, application to be submitted for change of use.
  - Next meeting to look at developing a contingency plan.
6. Shares Booster
- To apply for as this is money awarded.
  - Graham and Chris to get together to complete form.
  - Young people to be shareholders, possible by parent proxy
  - Full application by 21<sup>st</sup> August
7. Next Meeting
- Monday 5<sup>th</sup> August at 7.30pm.
  - Nick has requested “spreading of the work load a bit more”