

**Heart of the Village Steering Team**  
**The Williams Hall**  
**Meeting October 8, 2019, 7:30PM**

Present: Graham Gleed, Nick Sloan, Sara Sollis, Heather Venn, Mike Blair, David House, Chris Reah and Hannah Puddy.

Apologises: Sam Smith

Public: John Davies, Carol Patten, Olivia Sanders, Ann Woods, Hazel Stobie, Tom Stobie, Marilyn Clarke, Helen Grant, Sue Hembrow, Trevor Davies, Liz Hembrow, Rob Hembrow.

1. Financials

1. Current Position of share offer

£77,400 with people who have invested

Hire of hall has been paid for meetings

Paid for Plunkett Foundation subscription

Graham has confirmed that the share offer is still open and can be open for as long as required.

2. Assets and Liabilities

We have no liabilities to anyone or anything

2. Path forward

1. Strategy

2. Possible Outcomes

Buy shop contents and fixtures (goodwill) £19,000 as per the business plan.

3 Ways to go:

1. not confident we are going to raise the funds – Ian to go ahead with what he needs to do to close the shop.

2. confident we will raise the funds or have achieved the goal – buy the goods from the shop.

3. Buy shop stock, but not pub, rent a space so there is continuity – possible suggestions porta cabin in pub car park, rent some space in the pub, temporary premises.

Graham to speak to Nicola about renting space on or in the pub.

Chris and Sara agreed that things are very uncertain at the moment and the pub may shut in January.

Need to have a meeting with all shareholders so far to ask their opinion about just moving the shop forward.

Majority agreed that there needs to be continuity for the shop.

John being very clear that this has to and will work. His proposal: cost for a Portakabin, have a temporary shop, buy stock from shop then see where it goes.

It was asked if a shop can actually be run from a Portakabin, Ian agreed that it was, however, we will need to look at licences for alcohol and hygiene certificates if selling food. Graham to speak with Ian about what is required and where to source things such as Paypoint.

Ian also offered to help set things up and train people for a set amount of time to help with the transition.

John thanked Ian and Karen for all their hard work over the years running the shop.

Planning permission will be required to have the Portakabin.

Can people buy a share at a time, as and when they can afford it, then once they have bought four shares, gain their certificate to then have a vote?

Ian was asked if it was possible to rent the shop as it now and run it from there, by others. Ian responded by saying No, the reasons being that the Karen still lives in the premises, the shop and house are interconnected, which makes running the shop with someone else difficult, as it goes into their personal space.

It was agreed that this would be an expensive option as so much work would be required to separate the shop from the house.

### 3. Communication

The village shop will be closed on the 31<sup>st</sup> December 2019

Contact people over the next 2 weeks who have showed an interest but not yet contributed.

Need to remember this is a community project, so all the community needs to be involved.

A reminder people that they can buy a share at £25, donate any amount of money they wish; however, this does not entitle you to vote at meetings.

John read an extra communication, to be sent out as a mail drop, Sara felt that the language needs looking at, and Nick said it needs livening up, John is to circulate the leaflet, and everyone is to put the ideas on it. This is to include an application form.

Nick showed us a new picture of the totaliser, all agreed to get it put up on the pub.

Nick showed us a new poster, all agreed to help get them put up in and around SSG, Ian had taken a poster to display in the shop.

Need to look at ways to fundraise.

### 4. Key Messages

### 3. AGM

As a limited company we are required to have an AGM meeting

#### 1. Date

March 13<sup>th</sup>, 2020 it needs to be done by – look at early next year

#### 2. Preparation

A committee needs to be elected, a chairman, secretary, treasurer and 7-10 members.

### 4. Grant/funding

Plunkett has still not sorted their forms.

There are other places we can apply for funding. More than a pub is £100,000 and power to change. Graham is to look into this and ask for help when needed.

### 5. SITR – still no news

Next meeting 4<sup>th</sup> November 2019 7.30pm