

Heart of the Village Steering Team
The Williams Hall
Meeting November 18th, 2019, 7:30PM

Present: Graham Gleed, Nick Sloan, Sara Sollis, Heather Venn, Mike Blair, David House, Hannah Puddy, John Davies, Marilyn Clarke

Public: Ian

Meeting opened 7:30pm

1. Apologies
Sam Smith
2. Previous minutes
Graham to speak to Hannah about a few issues
3. Financials
 1. Update on current position
£129,950 – 168 share holders
 2. Current fund-raising efforts (JD)
John is continuing to talk to local businesses, offering packages for advertisement. SISR (Social Investment Tax Relief) is a big incentive, but we need formal approval and a reference from HMRC. All very positive feedback and interest, just waiting for the go ahead from SISR.
 3. Shop in a Box
John thanked Mike and Ian for there help and support
 1. Suitability
 2. Costs
 3. Potential Locations
 4. Practical Details
 1. Services
 2. Fittings
 3. Challenges
 - Mike, Ian and John went and visited the Broughton shop in a box. Mike showed some slides of the pros, cons and pricing, also talked about how Broughton came to have a shop in a box and how they are moving forward.
 - Mike advised to go ahead with the shop in a box, thinks it will work very well in the village and give continuity. However, he thinks it would be best that HOTV does not run this, it should be run by a separate entity, with the possibility of the parish council funding it.
 - Graham to talk to the parish council.
 - The people from the Broughton shop were very helpful and cooperative with information and, have offered to come and help us.
 - Health and safety risk assessments are required.

- The committee were asked do we want to do this. Graham proposed this, Chris seconded it. Went to vote; 3 abstentions all others present voted in favour.
- Heather and Sara expressed reservations, they are concerned people will see this as a solution to the situation, rather than an interim project.
- Graham advised that people have invested in purchasing the Royal Oak to house the shop and the pub. Therefore, the capital raised should be ringfenced and not used for the Shop in a Box
- Heather asked, will setting up a shop in a box affect the application we have for More than a pub? Graham advised no; it is seen as a steppingstone to the end goal.
- Ian gave his view about having the shop in box. He advised we need continuity within the village. It is a greater risk not to have it than to have it. Ian has offered to help start up the shop and run it until March 31st, Ian and Karen would also oversee training of volunteers to take over on March 31st
- Graham thanked Ian for his offer and said the committee has a lot to consider and, will liaise with Ian about the intricate details.
- Ian left the meeting
- Need to look at location of shop in a box. John has spoken to Nicola about having it in the pub garden, John has been told to liaise with the mortgage company. He shared the plans for the location in the Pub garden to the west of the building. John advised he is hitting brick walls but will not give up without a fight. Other locations, Williams Hall or the church car park.
- Graham to call a meeting for the trustees of Williams Hall to see if the shop can be placed on the grounds.
- Parish Council to call a meeting before HOTV next meeting to ask if they can fund the shop in a box set up. Mike to attend this meeting and go over his slides as he has done tonight.
- Mike to make the phone call to accept the shop in a box.
- Mike, John and Ian to confirm the costs.
- Everyone agreed to accept Ian's offer.

The meeting was closed at this point and remaining items were postponed until the next meeting

5. Work Streams

1. Personnel and recruitment

1. Volunteers

2. Communication

3. Community

4. Facilities

6. Grant/Funding Status

1. MATP

2. SCF

7. SITR (Place Holder)

Nick showed a final copy of the share certificate which was approved

1. Graham to liaise with Sara about the list
2. Graham to send out the latest list of investors.

Meeting closed at 9:30pm