

## **HOTV Management Committee meeting minutes**

The Royal Oak, 26 May 2021, 7:00pm

Present: Graham Gleed (Chair), Mike Blair (Vice-Chair), David Crabbe (Treasurer), Nick Sloan (Secretary). Apologies from John Davison and Chris Reah.

### **Minutes of the last meeting**

- 1.1 The minutes of the interim meeting (21 April) have been reworded and reposted at the request of Ian Upshall.

### **Update on capital spend**

- 2.1 DC: total capital spent so far is £74K with £12.5K in the pipeline. There is some uncertainty about how much we will need to spend on refurbishing the flats, but it looks as though total anticipated spend should leave us with cash at bank well in excess of £40K. This takes account of timing of money received and spent and is providing that monthly revenue continues to balance outgoings. DC's capex summary has been published on the website. This has not yet been updated to include excess expenditure on flat refurbishment which is still subject to negotiation.

### **PV installation**

- 3.1 The MC formally accepts the second of four proposals from SunGift Energy, referred to as "SunGift 2".
- 3.2 GG has established that this will require planning permission and has initiated the process. The application is nominally being made by the PC on behalf of HOTV. There are no obvious issues to prevent a speedy resolution. DC says that Somerset County Council will pay one third of their £15K grant once we have committed to SunGift in order for us to pay them an advance.
- 3.3 Although our electricity consumption will rise as new equipment starts being used in the kitchen and when the flats are occupied, DC confirms that the new PV installation will reduce costs by at least £200/month according to current estimate .

### **Newsletter**

- 6.1 GG: Fi McQueen has prepared an excellent template for an HOTV newsletter. GG circulated a request for a volunteer editor, which produced one offer, but it is unclear whether Fi was interested in taking this on herself. **GG to follow up with Fi.**

### **Kitchen update**

- 7.1 MB has shown the floor to a contractor in Langport who will come as soon as possible to make the necessary repairs. Everything else can be completed by volunteers and he hopes to have the kitchen ready to receive equipment within a couple of weeks.
- 7.2 GG: Joe Bown has asked for a double deep fat fryer costing £670. After some discussion as to whether a cheaper one might be viable it was agreed to pay for this.
- 7.3 MB says that Phil has offered to bring an outside wood-fired pizza oven down to the Oak. He also has ideas for barbecue evenings and maybe crêpes. All agreed that he

should be encouraged to pursue any ideas to help get our food offerings off the ground.

**Other business**

- 8.1 Our next public meeting is on 7 June. NS asks whether we need to continue with regular monthly meetings. GG suggests we agenda this question for the next meeting.
- 8.2 GG asks when we have to hold the Annual Members' Meeting. He would like to know beforehand if any MC members are thinking of resigning. **NS to look up dates and set a schedule for an election if one becomes necessary.**

*Meeting closes 8:10 pm (1h 5m)*

The next scheduled meeting is the public HOTV meeting on Monday 7 June, at 7:00 pm in the Royal Oak.